DADE HERITAGE TRUST, INC.

BOARD OF TRUSTEES MEETING

December 2, 1981

Agenda

1. Call to order

2. Approval of minutes of meeting of November 3, 1981

3. Announcements
   a. DHT Christmas Party will be Tuesday, December 8, 7:00 p.m. at Dr. Jackson's. It will be a tree trimming and covered dish supper.
   b. Rummage Sale will be Saturday, December 5, 10:00 a.m., at the Warner House, 111 S.W. 5th Avenue.

4. Treasurer's report

5. Committee reports
   a. Membership
   b. Buildings
   c. Programs
   d. Education
   e. Corporate Development
   f. Library
   g. Legislation
   h. Public Relations
   i. Antiques Show
   j. Historic Sites

6. Old Business
   a. Board vacancies
   b. Replacement of secretary
   c. Antiques auction

7. New business
   a. Preservation tour proposal
   b. Wilkins architectural archive proposal
   c. Arch Creek letter of endorsement
   d. Sears Tower letter
   e. Membership directory
   f. 1982 budget

8. Adjournment

DADE HERITAGE TRUST
BOARD OF TRUSTEES MEETING
MINUTES

December 2, 1981

The meeting was called to order at 8:00 p.m. at the home of Sallye Jude. Present were Sallye Jude, Timothy Blake, Inamarie Higgs, Les Beilinson, Allen Caldwell, Sharon Clark, Herb Hiller, Maggie Wood and Chris Galbraith.

The minutes of the November meeting were approved as submitted.

It was announcedthat DHT will hold a rummage sale at the Warner House on December 5. This year's Christmas party, set for December 8, will be a housewarming for Dr. Jackson's Office. The Dade County Historic Preservation Board is now in full operation. It designated its first two historic sites in November, Indigo Square and the Maude Black house, both of which are owned by DHT members. Interested persons may attend the board's next meeting on December 17.

Assistant Treasurer Maggie Wood reported that the general checking account contains $13,184.82 as of this date. Grant funds receivable from the City of Miami total $4,772.00.

Membership chairman Inamarie Higgs reported that the dessert party held at Sallye Jude's on November 17 was not successful. 395 invitations were mailed, but attendance was between 30 and 35, of whom 12 were DHT members. The mailing cost $45.83. Desserts were donated by members. The party generated only $30.00 in new memberships. Several DHT trustees are delinquent in paying their dues. DHT now has 349 members. 80 have joined since the first summer supper, bringing in dues of $2,130.00. The membership committee's total expenses for the six months since the first summer supper have been $171.85, resulting in a profit of $1,958.15. Les Beilinson suggested that the Directory of Florida Registered Architects could provide a mailing list for recruiting architects into DHT.

Buildings chairman Les Beilinson reported that construction at the Wagner Homestead is now awaiting materials for the north porch, as well as prices for the windows and sprinkler system. Sallye Jude noted that Cabot will donate materials to fire retard roofs in return for advertising rights. Sallye reported that Gary Greenan is checking prices for landscaping Dr. Jackson's and should have these ready by the first of next year. The kitchen at Dr. Jackson's will be installed this week and appliances are now being priced.

Programs chairman Allen Caldwell reported that the November 5 meeting at the Lowe Museum attracted about 30 members and guests. Future meetings are now scheduled for March 16 and May 18. Assuming the cooperation of Gulf Oil Company, the only night we could use the Gulf station is Sunday. Sallye suggested we might have a membership cocktail party. One meeting could feature an architect as speaker. Suggestions included Woody Wilkins, Les Beilinson speaking on Wagner and other projects, or a session on the Holsum Bakery reuse plans.

Tim Blake reported that Nancy Weinstein has submitted a proposal for a corporate development brochure. Her fee would be $250.00 and expenses to produce a camera-ready brochure would probably be another $250.00. Tim moved that DHT accept her $250.00 fee and pay costs up to $250.00 for the brochure. Sallye seconded. The motion passed. Tim noted that the board will be consulted about printing costs later. Sharon Clark has provided several corporate mailing lists. The aim of the first mailing, scheduled for January, will be to cover its costs. Sallye added that Rafael Kapustin and Leonard Turkel might be recruited for the corporate development committee.

The Library committee had no report.

For the Legislation committee, Chris Galbraith reported that DHT has scheduled a meeting tomorrow with Joyce Meyers to plan for the proposed City of Miami Heritage Conservation Ordinance. There was also discussion of the possibility of talking to Miami Beach city commissioners about deleting an amendment to their proposed ordinance. This amendment would require owner consent for designation of historic sites and would further weaken the ordinance.

Sallye Jude reported for the Antiques Show committee. There is concern about having enough dealers for the show. A decision on the fate of the show must be made soon.

The Historic Sites committee has a new chairman, Cathy Berlow.

The board discussed possibilities to fill two vacancies on the DHT board of trustees. Sallye Jude will pursue these suggestions.

The office of DHT secretary remains vacant.

Sallye Jude reported that the Antiques Auction committee will meet tomorrow morning. Plans seem to be in good order. The primary need now is for antique items. At least 150 antiques, valued at a minimum of $50.00 each, are needed for a successful auction. Wayne Taylor has donated his gallery for the auction, his mailing lists, and staff support.

Herb Hiller presented a proposal for weekend tours to Cassadega. The tour would stress a sense of place in this historic town, and would enhance DHT's reputation, as well as earn some profit. Tim Blake moved, and Les Beilinson seconded approval of the project. Motion passed.

Les Beilinson moved that the board approve contributing $100.00 toward organizing the Woodrow W. Wilkins Archives of Archives of Architectural Records, pending acceptance of housing the collection by the Historical Museum. Motion passed.

Chris Galbraith reported that the Dade County Historic Preservation Division has asked DHT for a letter of endorsement for its proposal for an in-house grant of $10,000.00 to plan reconstruction of a coomptie mill at Arch Creek. Trustees noted that they would prefer to see the planning cost somewhat lower. It was moved and seconded to authorize such a letter. Motion passed.

Chris reported that Joyce Meyers has given us addresses of the Sears Company, developers, and architects for the Sears Tower project. Letters encouraging retention of the tower might be helpful. Tim Blake moved, and Les Beilinson seconded, that such letters be prepared. Motion passed.

Sallye Jude reported that she hopes to have the new membership directory by January. Costs for printing it are still uncertain.

The Executive committee presented a draft budget for 1982. Maggie Wood moved, and Tim Blake seconded, that it be approved, with certain adjustments to be determined by the Executive committee. Motion passed.

Tim Blake moved that, in order to increase DHT revenues, a money market fund account be established with an initial deposit of $2,000.00. The company selected will be decided at the discretion of the president and director. Motion passed.

The meeting was adjourned at 10:15 p.m.

Submitted,

Chris Galbraith

Chris Galbraith
in the absence of the secretary

DADE HERITAGE TRUST, INC.
BUDGET

1980	1981	Category	1982		
NCOME					
26,732.63	20,751.95	Antiques Show	17,000.00		
3,525.00	5,200.00	Membership Dues	7,000.00		
-	565.00	Donations	600.00		
565.57	514.99	Sales	500.00		
0	501.61	Interest	400.00		
23,622.25	44,840.93	Restoration Grants			
		Jackson			
		Wagner			
880.00	7,539.43	Special Events			
		Day at Races			
		Antiques Auction			
		Hiller Tours	4,000.00		
		10th Ann. Ball			
		Other Projects			
		Preservation Library	15,202.00		
		TV Show			
		Conferences			
31,703.20	32,372.98	Operating Income			
55,325.45	77,213.91	Operating Income, Restoration Grant Income			

DADE HERITAGE TRUST, INC.
BUDGET

1980-	1981	Category	1982		
EXPENSE					
0	13,846.32	Salaries	15,000.00		
0	400.00	Fringe Benefits	400.00		
0	573.00	Travel	750.00		
0	0	Mileage			
2.08	2.08	Rent	2.08		
551.16	802.42	Telephone/Alarm	1,000.00		
387.49	213.22	Utilities	500.00		
410.75	294.79	Office Supplies	350.00		
21.65	343.47	Postage	500.00		
127.80	91.84	Maintenance	200.00		
25.00	165.00	Membership Dues	175.00		
35.89	188.85	Sales Tax	40.00		
629.50	0	Conferences	0		
836.20	1,188.76	Administrative Expense	600.00		
209.00		Insurance			
135.23	115.50	Publicity/Advertising	150.00		
0	10.00	Licenses/Fees	10.00		
-	340.95	Printing	600.00		
31,119.22	44,460.14	Restoration Projects			
		Jackson			
		Wagner			
20.98	7.00	Preservation Library	15,202.00		
14,730.60	14,559.28	Antiques Show	10,400.00		
-	0	TV Show	250.00		
		Day at Races			
		Antiques Auction			
		Hiller Tours	3,430.00		
		10th Ann. Ball			
		Conferences			
		Medical Museum			
		Wagner Museum			
		Jackson Landscaping			
		Guidebook Series			
		Calendar			
		Sales Merchandise			
		Hist. Pres. Week			
		Conferences			
		Awards			

1980	1981	Category	1982		
		Standing Committees			
		Membership			
		Programs			
		Education			
		Buildings			
		Public Relations			
		Legislation			
		Corp. Development			
		Historic Sites			
		Antiques Show			
1,096.09	3,892.27	Special Events			

4,488.82	22,475.47	Basic Operating Expense
9,219.42	37,034.75	Operating Expense with Antiques Show
50,338.64	81,494.89	Operating Expense, Antiques Show, and Restoration Projects